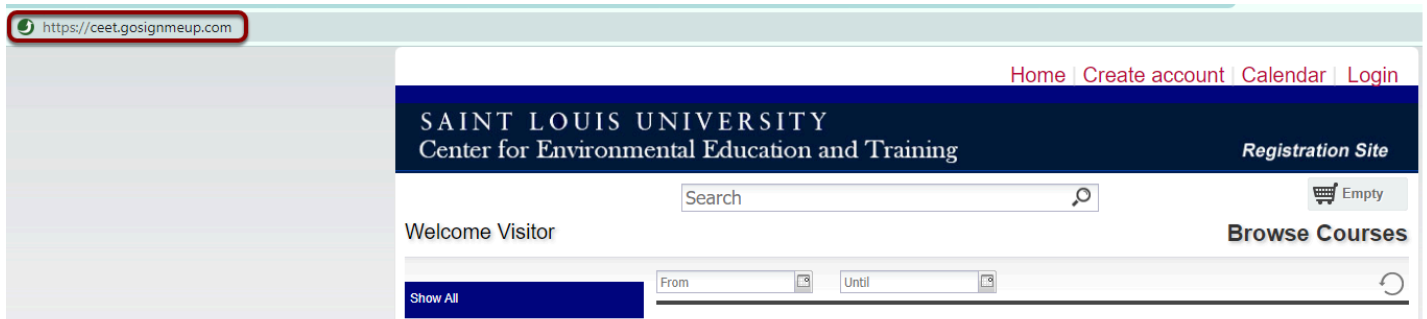


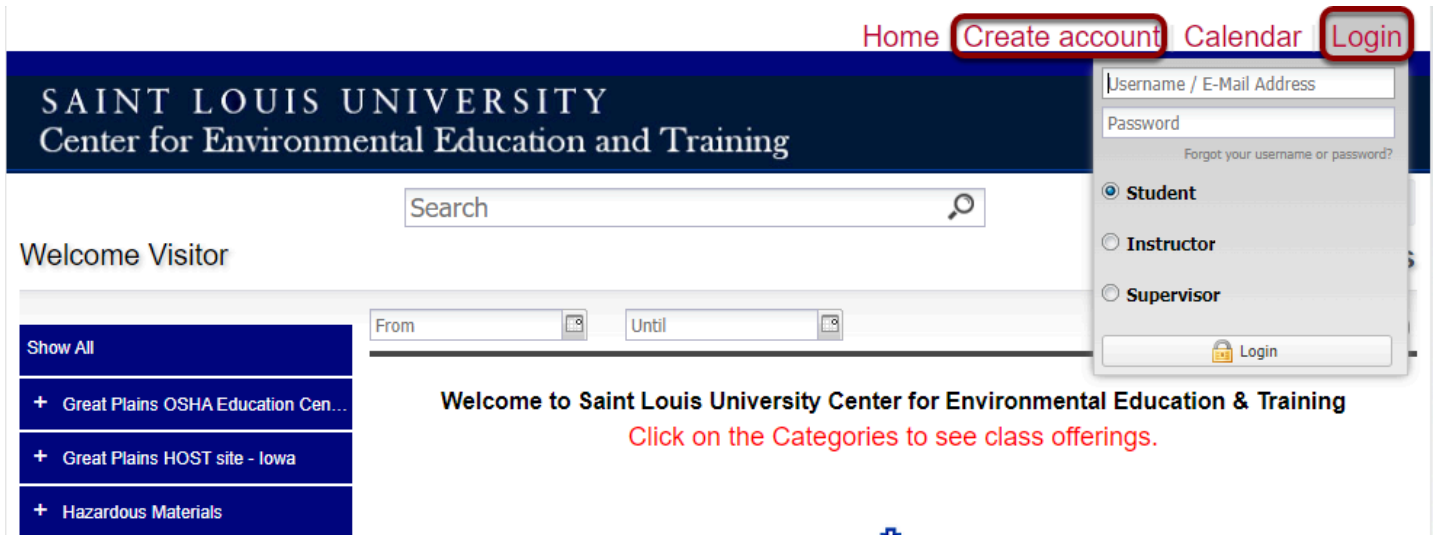
How Do I Register for a Saint Louis University Center for Environmental Education & Training Course

This lesson will show you how to use our registration software.

1) Make sure you are on our registration site at:
<https://ceet.gosignmeup.com/>



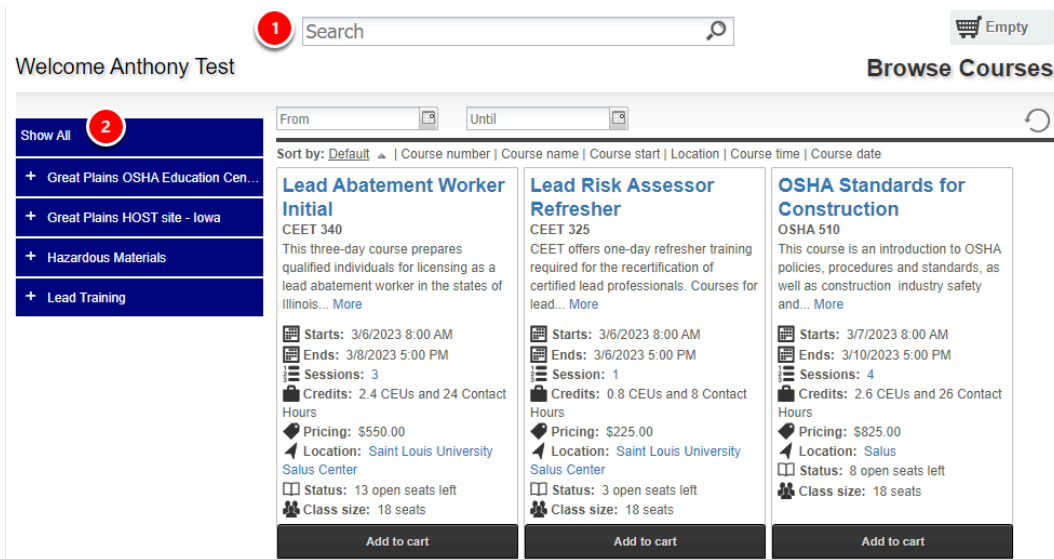
2) The first thing you will want to do is create an account. Or login using your Username and Password if you already have one.



3) To create an account, please fill in all required information. Click on "Agree and Create Account" to proceed.

You must agree to our Registration Policy to continue.

4) On the home page, you can search for courses in different ways.



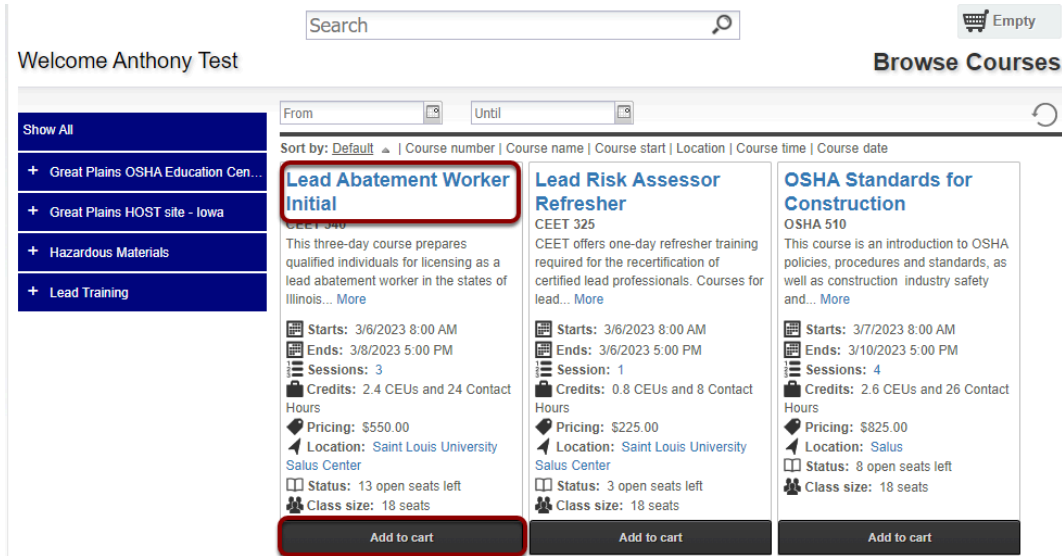
The screenshot shows the GoSignMeUp home page. At the top, there is a search bar with a magnifying glass icon and a shopping cart icon labeled 'Empty'. Below the search bar, the user is greeted with 'Welcome Anthony Test' and a 'Browse Courses' button. A sidebar on the left contains a 'Show All' button and a list of categories: 'Great Plains OSHA Education Cen...', 'Great Plains HOST site - Iowa', 'Hazardous Materials', and 'Lead Training'. The main content area displays a list of courses with filters for 'From' and 'Until' dates. The courses listed are:

- Lead Abatement Worker Initial** (CEET 340): A three-day course for licensing as a lead abatement worker. Starts 3/6/2023 8:00 AM, ends 3/8/2023 5:00 PM. 3 sessions, 2.4 CEUs and 24 Contact Hours. Pricing: \$550.00. Location: Saint Louis University Salus Center. Status: 13 open seats left. Class size: 18 seats.
- Lead Risk Assessor Refresher** (CEET 325): One-day refresher training for certified lead professionals. Starts 3/6/2023 8:00 AM, ends 3/6/2023 5:00 PM. 1 session, 0.8 CEUs and 8 Contact Hours. Pricing: \$225.00. Location: Saint Louis University Salus Center. Status: 3 open seats left. Class size: 18 seats.
- OSHA Standards for Construction** (OSHA 510): Introduction to OSHA policies, procedures and standards. Starts 3/7/2023 8:00 AM, ends 3/10/2023 5:00 PM. 4 sessions, 2.6 CEUs and 26 Contact Hours. Pricing: \$825.00. Location: Salus. Status: 8 open seats left. Class size: 18 seats.

1) You can search for specific courses using the search bar.

2) You can search for courses by searching through the categories/locations on the left hand side.

5) Once you find the course you are looking for, you can add it straight to your cart by clicking on "Add to cart". Or See more information by clicking on the Course Name.



Welcome Anthony Test Empty **Browse Courses**

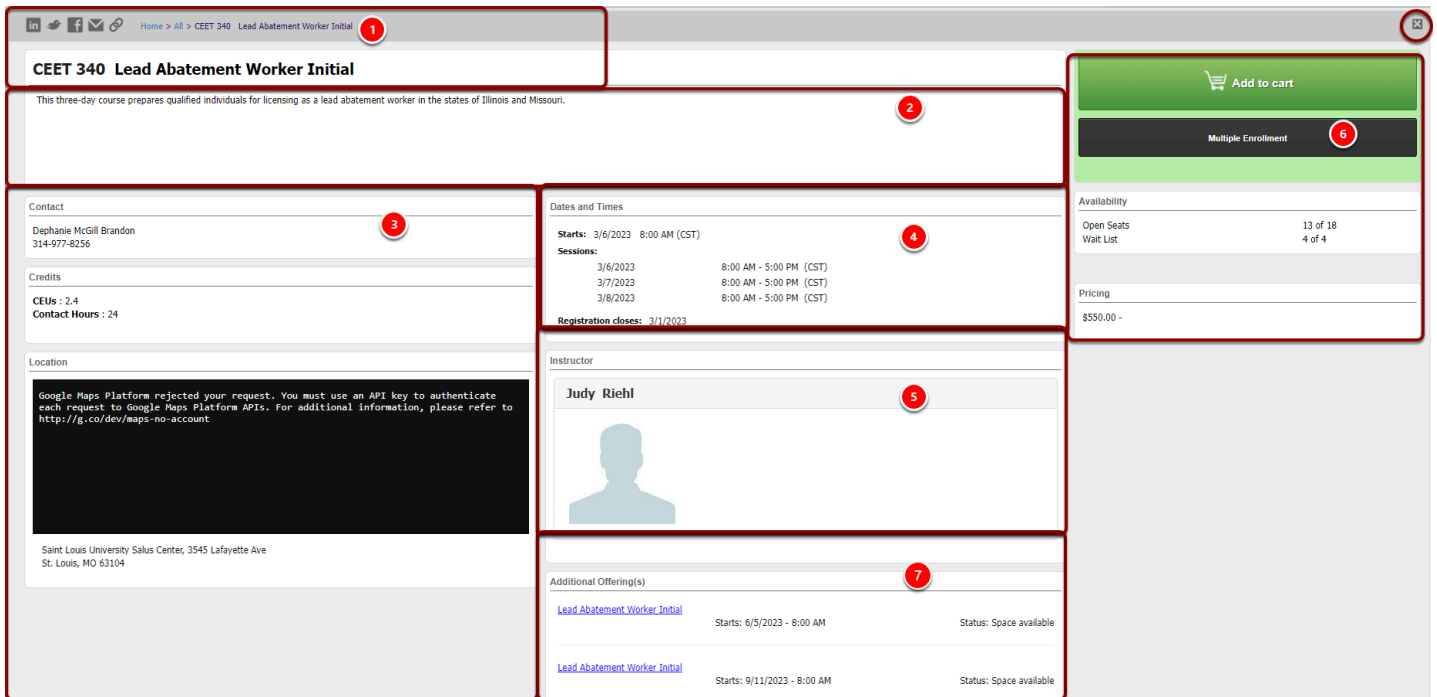
Search

From Until

Sort by: **Default** | Course number | Course name | Course start | Location | Course time | Course date

Course Name	Course Number	Starts	Ends	Sessions	Credits	Pricing	Location	Status	Class Size
Lead Abatement Worker Initial	CEET 340	3/6/2023 8:00 AM	3/8/2023 5:00 PM	3	2.4 CEUs and 24 Contact Hours	\$550.00	Saint Louis University Salus Center	13 open seats left	18 seats
Lead Risk Assessor Refresher	CEET 325	3/6/2023 8:00 AM	3/6/2023 5:00 PM	1	0.8 CEUs and 8 Contact Hours	\$225.00	Saint Louis University Salus Center	3 open seats left	18 seats
OSHA Standards for Construction	OSHA 510	3/7/2023 8:00 AM	3/10/2023 5:00 PM	4	2.6 CEUs and 26 Contact Hours	\$825.00	Salus	8 open seats left	18 seats

6) Here is the courses information page. You can see more information about the course here.



The screenshot shows the course information page for CEET 340 Lead Abatement Worker Initial. The page is divided into several sections, each with a numbered callout:

- 1:** Top navigation bar showing social media links and the breadcrumb path: Home > All > CEET 340 Lead Abatement Worker Initial.
- 2:** Course title and description: CEET 340 Lead Abatement Worker Initial. This three-day course prepares qualified individuals for licensing as a lead abatement worker in the states of Illinois and Missouri.
- 3:** Contact information: Daphanie McGill Brandon, 314-977-8256.
- 4:** Dates and Times: Starts 3/6/2023 8:00 AM (CST). Sessions: 3/6/2023 8:00 AM - 5:00 PM (CST), 3/7/2023 8:00 AM - 5:00 PM (CST), 3/8/2023 8:00 AM - 5:00 PM (CST). Registration closes: 3/1/2023.
- 5:** Instructor: Judy Riehl.
- 6:** Add to cart button and Multiple Enrollment information.
- 7:** Additional Offering(s) table.

Additional Offering(s)	Starts	Status
Lead Abatement Worker Initial	6/5/2023 - 8:00 AM	Space available
Lead Abatement Worker Initial	9/11/2023 - 8:00 AM	Space available

1) The top area shows some social media links where you can share this course with others. It also has the path you took to get here in case you want to go back. You can see the Course Number and the name of the course.

2) This area shows a description of the course

3) This area shows the contact, credits, location and any visual icon for the course if any.

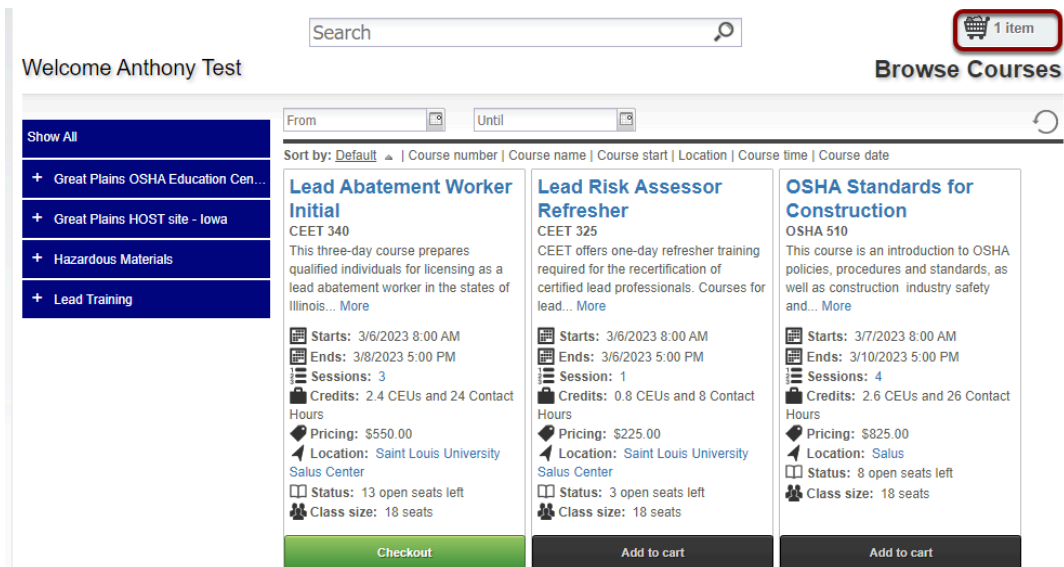
4) Dates and Times shows additional information including when the course starts and the sessions of the course or whether this is an online course.

5) Instructors shows the instructors that will be instructing the course, including a bio if they have one.

6) This area is where you can add the course to your cart by clicking "Add to Cart". You will also have to mark required information here including pre-requisites or materials.

7) This area will show other dates for the same course if you wanted to take it at a different time.

7) You can continue adding courses to your cart, or click on the cart to see what is in there.



Welcome Anthony Test **Browse Courses**

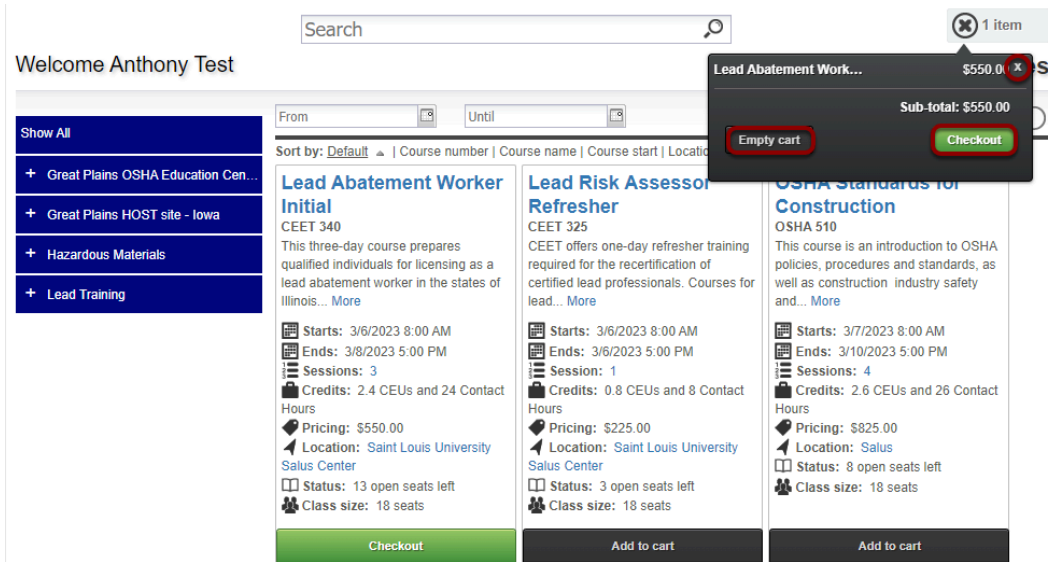
Search

From Until


Sort by: **Default** | Course number | Course name | Course start | Location | Course time | Course date

Course Title	Course ID	Description	Starts	Ends	Sessions	Credits	Pricing	Location	Status	Class Size	Action
Lead Abatement Worker Initial	CEET 340	This three-day course prepares qualified individuals for licensing as a lead abatement worker in the states of Illinois... More	3/6/2023 8:00 AM	3/8/2023 5:00 PM	3	2.4 CEUs and 24 Contact Hours	\$550.00	Saint Louis University Salus Center	13 open seats left	18 seats	Checkout
Lead Risk Assessor Refresher	CEET 325	CEET offers one-day refresher training required for the recertification of certified lead professionals. Courses for lead... More	3/6/2023 8:00 AM	3/6/2023 5:00 PM	1	0.8 CEUs and 8 Contact Hours	\$225.00	Saint Louis University Salus Center	3 open seats left	18 seats	Add to cart
OSHA Standards for Construction	OSHA 510	This course is an introduction to OSHA policies, procedures and standards, as well as construction industry safety and... More	3/7/2023 8:00 AM	3/10/2023 5:00 PM	4	2.6 CEUs and 26 Contact Hours	\$825.00	Salus	8 open seats left	18 seats	Add to cart

8) After clicking on your cart you can see what is inside of it and the total price. You can also delete the items by clicking the "X" or "Empty Cart". To continue click on "Checkout".



9) When you continue you will be taken to the Checkout section. In the Review area you can review all the items. Make sure it is all correct and click on "Proceed to Payment".

 1 item

Welcome Anthony Test

Log in/ Create Account

Review

Payments

Receipt & Confirmation

Add more Courses

Review your current order

Order for Anthony Test

Course Name	Date(s)	Time(s)	Price	Status
CEET 340	3/6/2023	8:00 AM - 5:00 PM		Open Seats: 13 of 18 Wait List: 4 of 4
Lead Abatement Worker Initial - 17323	3/7/2023	8:00 AM - 5:00 PM		
	3/8/2023	8:00 AM - 5:00 PM		

Discount: \$0.00


Sales Tax: \$0.00

Total: \$550.00

Proceed to Payment

Please answer any of the required questions/pre-requisite requests before you proceed. *Note if there is no payment required, this will enroll you in the course.

10) For credit card payments click on "Place Order Now" to be taken to the payment screen. Or Choose another payment method

 1 item

Welcome Anthony Test

1
Log in/
Create Account

2
Review

3
Payments

4
Receipt &
Confirmation

✕

Payment Amount: \$550.00


Select Payment Method and click "Place Order Now".


Other Payment methods


Credit/Debit Card ▾


Credit/Debit Card

Credit Card


VISA


MasterCard


AMERICAN EXPRESS



DISCOVER NETWORK

You must press the button below to complete registration.


Place Order Now

11) You are now registered! You will be taken to the order confirmation page where you can print this for your records.

SAINT LOUIS UNIVERSITY
Center for Environmental Education and Training
Registration Site

 Empty

Welcome Anthony Test



Thank you for enrolling!

You will get an email confirmation with important information.
If you do not get this email, check your spam folder and give authorization to CeeT_info@slu.edu to be delivered to your IN box.

Order Receipt

Participant Information:

Anthony Test
street
city , ca , 92618
anthony@gosignmeup.com
(555) 555-5555

Enrollment Details:

Date: 2/28/2023
Registration number: CVTNYGVN7853160
Username: anthony@gosignmeup.com

Course name	Course#	Dates	Status	Price
Lead Abatement Worker Initial	CEET 340	3/6/2023 8:00 AM - 5:00 PM 3/7/2023 8:00 AM - 5:00 PM 3/8/2023 8:00 AM - 5:00 PM	Enrolled	\$550.00
			Total:	\$550.00
			Discount:	\$0.00
			Total Amount	\$550.00
			Paid:	

Total Amount Paid: \$550.00

Print Receipt

Continue Shopping for Courses

Back To User Home

You will also get a confirmation email sent to you.